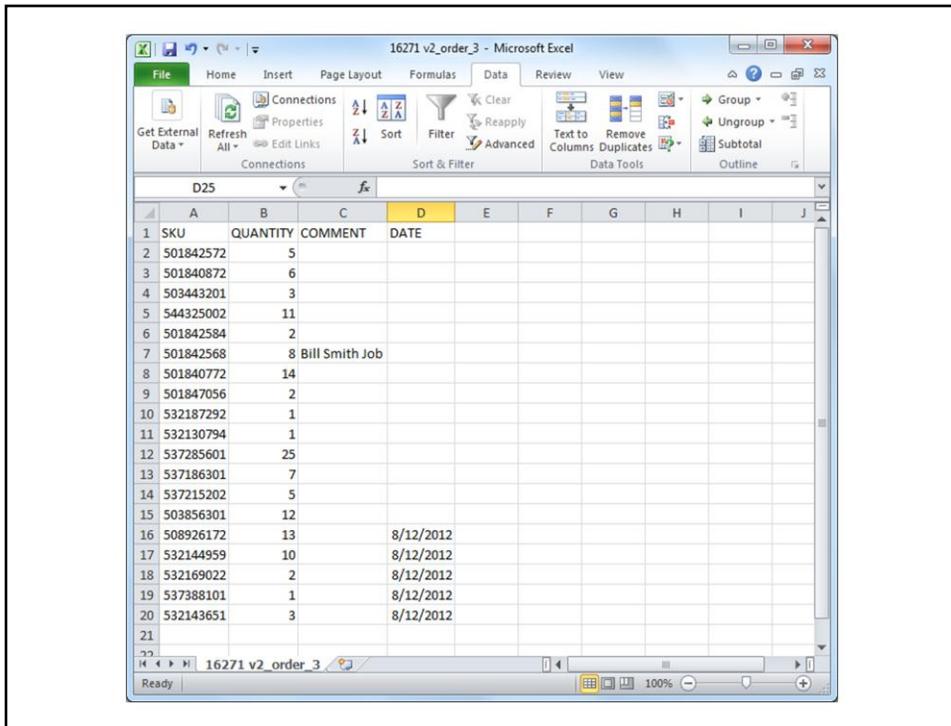
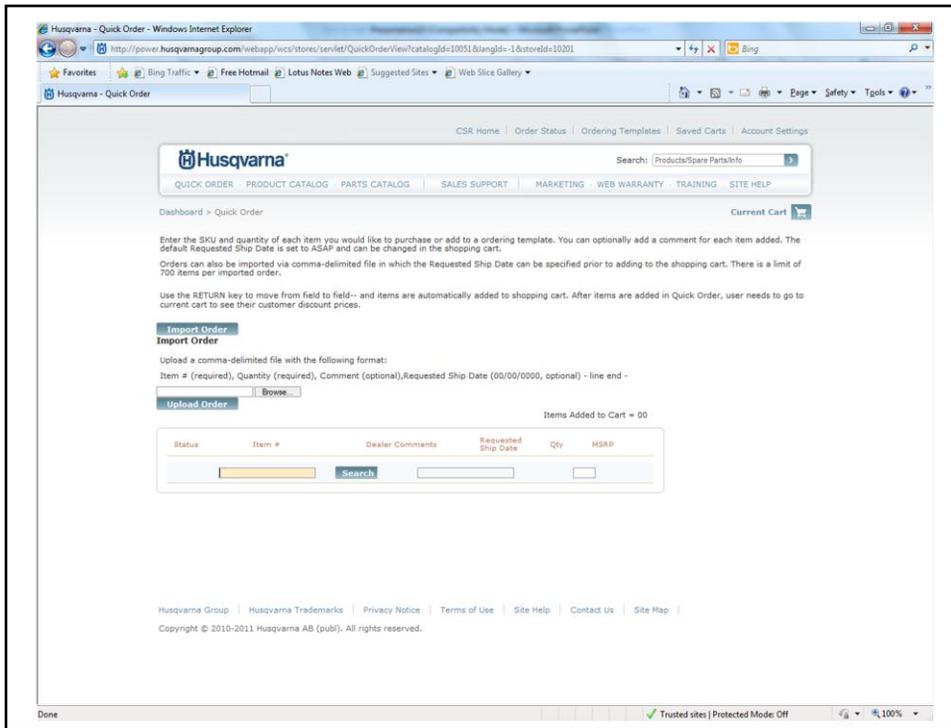


- Within Husqvarna Power, you can import a spreadsheet into the Order basket
- This is especially useful for orders that contain several lines of items and will save you much time in completing the order
- To import an order, you must first prepare a file to be uploaded
- After the file is created and formatted correctly, go to **Quick Order** to import it into Power



- Husqvarna Power has established a standard format scheme that allows users to import orders straight from a spreadsheet
- This view shows how the file needs to be set up
- Row 1 needs to have headers that include the following data:
 - SKU or Item #
 - Quantity
 - Comments
 - Date
- Column A is SKU #
 - Cannot include spaces or hyphens
- Column B is Quantity
 - Make sure there is a positive integer in the field or the file may be rejected
- Column C is Comments
 - Data in this column (except for the header) is optional
 - Include any comments that may associate the line item to a workflow or customer
- Column D is Requested Ship Date
 - If left blank, default ship date will be ASAP
 - If future ship date is added, it must be in MM/DD/YYYY format
- Once you finish entering your data, save as a **CSV (comma delimited)** file



- Within Quick Order, click on the **Import Order** button
- You will see the page cascade down with directions on how to format the file you will upload
- Click the **Browse** button and search for the file to upload in your local drive
- When you find the saved CSV file, click the **Upload Order** button

Change: George Martin - 12345 CSR Home | Order Status | Ordering Templates | Saved Carts | Account Settings

Husqvarna Search: (Products/Spare Parts/Info)

QUICK ORDER | PRODUCT CATALOG | PARTS CATALOG | SALES SUPPORT | MARKETING | WEB WARRANTY | TRAINING | SITE HELP

Dashboard > Quick Order **Current Cart**

Enter the SKU and quantity of each item you would like to purchase or add to an ordering template. You can optionally add a comment for each item added. The default Requested Ship Date is set to ASAP and can be changed in the shopping cart.
 Orders can also be imported via comma-delimited file in which the Requested Ship Date can be specified prior to adding to the shopping cart. There is a limit of 700 items per imported order.

Use the RETURN key to move from field to field-- and items are automatically added to shopping cart. After items are added in Quick Order, user needs to go to current cart to see their customer discount prices.

Import Order Items Added to Cart = 19

Status	Item #	Dealer Comments	Requested Ship Date	Qty	MSRP
Items Added to Cart	501842572		ASAP	5	\$22.67
Items Added to Cart	501840872		ASAP	6	\$21.42
Items Added to Cart	503443201		ASAP	3	\$3.79
Items Added to Cart	544325002		ASAP	11	\$4.66
Items Added to Cart	501842584		ASAP	2	\$26.52
Items Added to Cart	501842568		ASAP	8	\$21.52
Items Added to Cart	501840772		ASAP	14	\$21.42
Items Added to Cart	501847056		ASAP	2	\$17.16
Items Added to Cart	532187292		ASAP	1	\$51.14

- At this point, the order import process validates that the SKUs you entered are active
- If there are any SKUs that are incorrect or not found in our system, you will see a red error message to the left of the SKU number
- The time it takes to import depends greatly on the number of order lines submitted and your Internet connection speed
- Please also note that you have a limit of 700 order lines which you can import
- To see your discounted pricing and inventory availability, click **Current Cart**

[CSR Home](#) | [Order Status](#) | [Ordering Templates](#) | [Saved Carts](#) | [Account Settings](#)



Search:

[QUICK ORDER](#)
[PRODUCT CATALOG](#)
[PARTS CATALOG](#)
[SALES SUPPORT](#)
[MARKETING](#)
[WEB WARRANTY](#)
[TRAINING](#)
[SITE HELP](#)

Dashboard > Shopping Cart

Shopping Cart

Ship-to address:

Project Code:

Shipping method: Normal
Add/edit special instructions

Promo Code:

P.O. #:

Your Order Reference:

Last updated: 07/23/2012 09:02 PM

Item #	Description	Requested Ship Date	Avail Date Item Status	Base Price MSRP	Crown Price	Qty	Extended Price	Additional Discounts	Your Price
<input type="checkbox"/> 501842572	H46X-72 CHAIN LOOP	ASAP	07/23/2012 Available	\$11.34 \$22.67	\$10.21	<input type="text" value="5"/>	\$51.05	\$0.00	\$51.05
<input type="checkbox"/> 501840872	H23X-72 (20LP-72) LOOP	ASAP	07/23/2012 Available	\$10.71 \$21.42	\$9.64	<input type="text" value="6"/>	\$57.84	\$0.00	\$57.84
<input type="checkbox"/> 503443201	FUEL FILTER	ASAP	07/23/2012 Available	\$3.79 \$3.79	\$2.08	<input type="text" value="3"/>	\$6.24	\$0.00	\$6.24
<input type="checkbox"/> 544325002	FUEL HOSE	ASAP	07/23/2012 Available	\$4.66 \$4.66	\$2.56	<input type="text" value="11"/>	\$28.16	\$0.00	\$28.16
<input type="checkbox"/> 501842584	H46X-84 CHAIN LOOP	ASAP	07/23/2012 Available	\$13.36 \$26.52	\$11.93	<input type="text" value="2"/>	\$23.86	\$0.00	\$23.86
<input type="checkbox"/> 501842568	H46X-68 CHAIN LOOP	ASAP	07/23/2012 Available	\$10.76 \$21.52	\$9.68	<input type="text" value="8"/>	\$77.44	\$0.00	\$77.44
<input type="checkbox"/> 501840772	H21X-72 CHAIN LOOP	ASAP	07/23/2012 Available	\$10.71 \$21.42	\$9.64	<input type="text" value="14"/>	\$134.96	\$0.00	\$134.96

- When the **Current Cart** is opened, you will see each line item now has the product description, discount pricing and inventory availability identified